

APPROVED
HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
REGULAR MEETING MINUTES
Housing Authority Office
November 12, 2009
8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice President; Mr. Eddy; Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Commissioner; and Ms Fields, Executive Director. Invited Guests included Mr. Kevin Grunwald, Director of Human Services and Ms Jane Blanchard, a representative from the Mansfield Advisory Committee on Persons with Disabilities.

The meeting was called to order at 8:05 a.m. by the Chairperson.

MINUTES

A motion was made by Ms Christison-Lagay and seconded by Ms Hall to accept the minutes of the October 22, 2009 Annual Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

Ms Barbara Rychling and Mr. Lucien Bergeron both requested to speak on the following topics at the meeting (1) well being of the elderly and disabled at Wrights Way; (2) tenant representative on the Board; and, (3) ownership of the complex. Ms Rychling did not attend. Mr Bergeron did attend and asked if the gate across the driveway leading to the Housing Authority's garage could be removed on the weekends, holidays and after business hours. The Chairperson agreed to take the request under consideration. Mr. Bergeron also delivered to the Chairperson, a list of complaints from Ms Rychling and some pictures. Mr Fred Goetz also attended the meeting and suggested that the Housing Authority hire another maintenance person to help maintain the property because the current maintenance person has two properties to maintain.

COMMUNICATIONS

Ms Fields distributed Freedom of Information Guidelines to each Board Member as requested by the Town Clerk of Mansfield.

As an accommodation to our invited guests and to make the best use of their time, at 8:20 a.m. Ms Fields requested that the Board go into Executive Session to begin the discussion of Dealing with Mental Health Issues as set forth in the agenda under New Business. The Chairperson asked for a vote to go to Executive Session. Executive Session was approved unanimously. The Chairperson declared the Executive Session adjourned at 9:30 a.m.

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Simonsen and seconded by Ms Christison-Lagay to accept the October 2009 Bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Ms Hall and seconded by Mr. Eddy to accept the September 2009 Financial Reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to accept the September 2009 Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Bulky Waste Issues

Due to time constraints, Mr. Eddy requested that this be placed on the agenda for the December Regular Meeting

Resident Committee

Due to time constraints, Mr. Eddy requested that this be placed on the agenda for the December Regular Meeting.

COMMITTEE REPORTS

Finance Committee

Ms Fields reported that the contract and down payment had been sent to the Replacement Reserve Report to begin the physical analysis of the two properties.

UNFINISHED BUSINESS

Holinko Estate Site Work

Ms Fields presented the bids. After discussion, a need for more information and effects the winter season will have on the work to be performed, the Board requested that Ms Fields continue to work on the project with the intention of beginning it in the spring.

NEW BUSINESS

Dealing with Mental Health Issues

This topic was discussed in the Executive Session called previously in the meeting.

Storage at Holinko Estates

Due to limited time, this item has been moved to the December Regular Meeting.

New Development

Ms Fields reported that Thomas Callahan, with the University of Connecticut, did not think there would be water capacity for an expansion at Holinko Estates at this time. There is a developing plan to build a reclaimed water facility; however, it would be a couple of years to completion in the event the project is approved. The project has not yet been approved.

Security Deposit Guarantee Program

Due to limited time, this item has been moved to the December Regular Meeting.

OTHER BUSINESS

Gate Policy

In response to Mr. Bergeron's request earlier in the meeting, a motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to implement the following policy effective immediately. Motion approved unanimously.

Gate Policy

The chain gate restricting access to the Mansfield Housing Authority's garage and storage area may, upon request, be removed for a period of two (2) hours for the purposes of moving heavy furniture. The request must be made, in writing, at least one business day in advance of the time requested. There will be a charge of \$35.00 for any request to remove the gate after hours, on a weekend or holiday, or if the two hour time frame extends past the Mansfield Housing Authority's regular business hours, as posted.

ADJOURNMENT

The Chairperson declared the meeting adjourned at 10:10 a.m.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairperson